

OTTAWA-GLANDORF SCHOOLS

Form 5610 F4

**NOTICE OF INTENT TO SUSPEND
SCHOOL BUS / VAN**

STUDENT DATA

Date _____

Student's Name _____

School Building _____ Grade _____

Name of Parent or Guardian _____

Address _____

VIOLATION NOTIFICATION

Dear _____

You are hereby advised that it is my intent to suspend you from the school bus/van. The reason(s) for the suspension (is) (are) as follows:

Violation of the Student Code of Conduct Rule(s) # _____

The bus suspension will be for _____ school day(s), effective _____.

School bus/van privileges will resume on _____.

(This includes transportation to/from curricular and extra-curricular activities both during and after school hours.)

This is your opportunity for an informal hearing. You may ask questions, challenge the reason(s) for the school bus/van suspension, and/or otherwise explain your actions.

Date _____

School Administrator's Signature _____

SIGNATURES

I hereby acknowledge receipt of this notice of intent to suspend and that I have had the right to an informal hearing in order to explain what did or did not happen.

Date _____

Student's Signature _____

cc: Superintendent, Treasurer

The Superintendent may seek the student's permanent exclusion if the suspension was based on a violation listed in R.C. 3313.662(A) that was committed when the student was sixteen (16) years of age or older and if the student is convicted of or adjudicated a delinquent child for that violation.